

CORPORATE ADMINISTRATION

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P R E F A C E

We have great pleasure in presenting First edition of "Corporate Administration" written for students of PG and UG courses of Indian Universities and Institutions. The text presented in the book is in the simplest language "meant to serve the learners" each paragraph has been arranged under a suitable heading for easy retention of the topic, each chapter has been uniformly organized.

The book covers the syllabi of M.B.A., M.Com. B.Com. (Hons.) and B.B.A., of different universities and institutions. It has been designed to apprise the students of the latest trends in question setting. Salient Features & Detailed coverage of the syllabus. & Concepts explained in simple, lucid and easy-to-grasp manner.

The present book adequately takes care of the amendments of the Companies Act, 2013. The matter is presented in a lucid manner considering the ease of learning for the beginners in Corporate Administration phenomenon. This volume is an attempt to provide the students with thorough understanding of Indian companies act, 1956, formation of a company, share capital and membership of a company, borrowing powers of a company, dividend and interest, company management and meetings concepts, methods and techniques. We have presented the subject matter in a systematic manner with liberal use of charts and diagrams where ever necessary so as to make it interesting and sustain students' interest.

 Dr. S. Nagabhushana

 Mr. Ravi Kumar K.

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We thank almighty for showering his substantial blessings and giving us the determination in preparing this book.

In writing this book we have benefited immensely from the studies of a number of books and the articles written by scholars spread over various books, journals and magazine. We are grateful to them.

We are sure this book will prove extremely useful to students and teachers alike. This book would not have seen the light, but for the grace of God and the blessings and support of our family members and friends.

We are quite confident, though, that the book can also be adopted and used successfully. We believe that the book is even suited for self-study.

This book will provide an up-to-date first foundation for informed discussion of today's national and global issues.

 *Dr. S. Nagabhushana*

 *Mr. Ravi Kumar K.*

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